

**Sheringham Point Lighthouse Preservation Society
General Meeting, June 19, 2016**

1. President Michael Galizio called the meeting to order at 2:00 p.m. and welcomed those in attendance. Executive members present were Michael, Bill Parkes, Bill Turner, John Walls, Elanie Bruton and Terri Alcock. There were also 9 Society Members in attendance. Regrets were received from Vice President Robert Vanveen who was working and unable to attend.

2. Adoption of Agenda

Motion to adopt the agenda as presented.

Bill Turner/John Walls

CARRIED

3. Adoption of Minutes

Motion to adopt the minutes of the Nov 15, 2015 AGM, with and amendment to add a comment regarding the change of address for the lighthouse

heritage site

Ted Jones/Bill Parkes

CARRIED

4. Treasurer's Report

The treasurer presented 3 reports - see attached documents

- Financial Statement Jan 1-Dec 31, 2015

- Bank Reconciliation statements for Operating Account & Trail/Park Accounts

A suggestion was made to pass along to our bookkeeper, Nel Berger; to prepare a statement of Income & Expenses as well in the future.

Motion to adopt financial reports for 2015.

Diane Dieter/Bill Turner

CARRIED

Motion to Accept financial report covering January to May, 2016

Peter Clark/John Walls

CARRIED

6. Old Business

President's Report:

Thank you to everyone for their commitment to the goals and priorities of the Society. We have a dedicated and loyal group of volunteer members and a hard working executive. LH Land Acquisition - Now that we have acquired the site - the hard work begins.

Michael announced members should please note information on the back table and the table outside the meeting room including past correspondence, past newsletters, background on many of the ongoing issues, past articles and stories from newspapers and magazines and other useful information for members to review.

Since the last meeting the following issues have arisen: Electrical, zoning, BC Heritage, site prep, sign improvements, new warning signs (showed an example of the

new Steep Cliff warning signs), insurance, security for the buildings, broom bashing, erosion reports and plan, CRD access agreement. In addition, the Lighthouse View Trail management continues to be an issue as the CRD will not renew the agreement.

Thank you to Bill Turner for leading the effort on the access agreement and the zoning - Thank you to the board for all the hands on assistance on all the projects - Terri keeping the finances straight working with Nel, Bill Parkes on the Provincial Heritage lots of other projects, Elanie and Rob for hosting and contributing to the dedication and always being there for historical fact checks, Gary Geddes his contribution to the dedication and also for his assistance with membership renewals and fund raising, John Walls for working with the Westaway Foundation, with Peter and his associates, to keep the foundation grant process moving forward and for his help on site issues. Thank you to Ian for his work on the site — you'll hear a report soon — and thanks to Dominique and his team who open a close the site, manage the site operation and organized a very successful work party to deal with the broom. Thanks also to Shirley Delicious for the heritage banners on their property, and to the team of folks who put up the banners and the standards — Doug Bull and others.

Access, Electrical, Zoning

Ian Fawcett noted that since this is a heritage site we must be sensitive to its status in all work that we do. "Do as little as possible, as much as is necessary."

Erosion Control is a top priority. Suggestions from engineers and experts include to build a small retaining wall on the east side of the path to the LH where erosion threatens to cut off access. And on the west side, bringing in some large boulders should be sufficient.

On the question of bringing power to the site, we are looking at using solar: 24 panels, with excess power feeding back into the grid. We are looking at using Viridian for the solar installation and Otter Point Electric for the electrical.

Restoration of Tower and Structure: the issues are corrosion, broken windows - there may be windows in storage with DFO, that we could use. The door will need to be rebuilt. The tower itself needs very little work, just a coat of paint. Inside we would need to patch and paint. The engine room needs painting and concrete patching, and to possibly replace the stairs.

There may need to be some accommodation for the elderly and disabled - the suggestion is a viewing platform at the top of the property near the top gate, and possibly some benches on the way down.

Security: once we have power we will be able to install wifi and activate the already installed security system.

BC Heritage: Bill Parkes - report on progress: Bill received the attached email from the BC Registrar of Historic Places.

Hello Bill,

Thanks for your message and supporting documents about the Sheringham Point Lighthouse. I have made a note of the address change.

I have been looking into the alternatives for permanent protection of the lighthouse. The intention of the federal Lighthouse Protection Act is that, upon transfer to new ownership, surplus lighthouses will have legal protection under provincial or territorial law. Since the Sheringham Point Lighthouse is outside of municipal boundaries, the best option seems to be to request provincial designation under the Heritage Conservation Act, s.9.

With provincial designation, any major changes to the character-defining elements of the site would require an alteration permit from the Province (Heritage Branch). Note that we would only regulate major changes to CDEs, not the entire fabric of the building, and we would use the CDEs listed in the existing federal SOS attached to the restrictive covenant to guide our decisions on permitting.

Although provincial designation doesn't provide funding for the site, it may improve the chances of the Society getting funding from the Heritage Legacy Fund, which is administered by Heritage BC: <http://www.heritagebc.ca/funding/heritage-legacy-fund>. It may also enhance the Society's eligibility for other funding programs that may be announced from time to time.

If the Society supports the idea of Heritage Branch approaching the minister for provincial designation of the Sheringham Point Lighthouse as a provincial heritage site, we would make this recommendation to the minister and coordinate the process. You've already gathered most of the information that we would need, which is great. The decision will be up to the minister. We can't predict the outcome, we can only make the recommendation.

Before going forward with a recommendation to the minister, Heritage Branch will need confirmation from the Society that the Society supports Heritage Branch approaching the minister for designation of the Sheringham Point Lighthouse as a provincial heritage site and that the Society does not intend to seek compensation for provincial designation.

If you have any questions, please feel free to contact me at the phone number or email address below. I look forward to hearing from you.

Regards,

Susan J. Green | Registrar | BC Register of Historic Places

After some discussion the meeting agreed that we will consider the information in the email.

Public access agreement: Signed. 5 year agreement is now in place thanks to Bill Turner for his work on this and to Mike Hicks for helping to insure there are no public access issues. And for the \$10,000 grant from gas tax funds to help pay for the access improvements. An engineer is looking at road engineering work that needs to be done and we are awaiting a quote.

There are easement issues that have to be addressed so we have an easement over neighboring parcels which are in treaty negotiations with First Nations land (part of the driveway goes over one of the parcels that will be in the treaty negotiations. Other right of way issues for trail etc.

- 1) Michael addressed the treaty negotiations. The two parcels, which we will not give up fighting for, will be placed in treaty negotiations. We have requested that the Society sign a lease to take care of those parcels until finalization of the treaties. At that time, the parcels will revert, should the First Nations accept those lands. We have been in contact with Chief Planes.
- 2) We have also received a \$28,000 grant from the federal government to help with restoration work.

Zoning: The CRD staff identified that the lighthouse site was zoned incorrectly now that the Society owned the site. Bill Turner has a report. A re-zoning application is making its way through the process. The Shirley APC and the Land Use Committee have agreed to the re-zoning. It's making its way through the normal process.

New Address: Working with Canada Post, Mike Hicks and the CRD for four months, the Society was granted a more historically accurate address for the heritage site - 1 Sheringham Point Road. This will serve as our mailing address except for fundraising purposes and for all correspondence.

Insurance: Working with two different insurance sources and after receiving bids from 5 different sources — we have secured liability and property insurance from two separate companies. In addition, we have continued the volunteers and board liability insurance through Volunteer Canada.

Oral History Project - Last oral history video was uploaded to the site and to the BC Lighthouse Channel (our site) with Rodney Sullivan and his wife. They are related to a light keeper and Rodney is the brother to Audrey Wilson. The Society is seeking

additional sources of oral history and information about the lighthouse, the families and the light keepers. Any information, please contact the Society. Michael mentioned that the Society continues to look for a History Committee Chair to take on the Oral History project and other functions surrounding the lighthouse history.

LH History Book NEW publication - second edition. Rebecca has agreed to help re-write and update the book. We'll publish a second edition in the near future.

Lighthouse Guide Book – report on sales and placement. First thank you to Elanie, John, Elanie's sister Sharon and Richard Paddle. John Walls reports that books have been selling well. They are available at most local bookstores, on the US Lighthouse Association website and the Society site. BC Bookworld magazine wrote that the book was one of the top sellers in BC. More promotions and activities surrounding the book will be announced in the near future.

Web Site Update - Ian Fawcett has taken on the role of webmaster through his organization, Change Consultants. The Society has a paid agreement with Ian to update, change, and manage the site. Ian reports on traffic, updates and access to the site.

Social Media: In an attempt to reach out more effectively via facebook, twitter and instagram - we have retained Uptown Studios to manage the Society Social media. This was the effort that garnered over 500 emails and other communications to the Parks Commission, CRD and Mike Hicks supporting continued public access and the trail agreement. We ceased our effort from December to June for lack of funds and have just renewed the effort at a lesser amount. Uptown also applied and received another grant for the Society from Google for \$10,000 per month of "ad-words" advertising on Google — so we are making use of those funds also. The Society is in need of a social media Chair and Michael asked for volunteers.

As a part of the Social Media effort, the Society would also like to find a few members who would write a short blog once a month — if you are willing - it's easy. Just about 3 paragraphs on your vision for the site, your experience with the lighthouse etc.

Adjacent Landholder - update

Society continues to monitor any tree cutting. Dominique walks the trail each month and checks for tree cutting contrary to the covenant as well as checking the remainder lots for any illegal tree cutting — this is a constant effort — Michael asked for any volunteers to help monitor the trail and lots.

Trail: This has been a disappointment. Despite a clear indication of support from all over the region - and the community, the Parks Commission and Parks Staff - and in fact, Mike Hicks has refused to continue our management agreement. Note the board at the front of the room. We negotiated the trail, it was always to be a public private partnership. The trail head has been moved, a new parking area is being created and the taxpayer dollars have been wasted for no reason. We will renew our effort in the coming months to achieve an agreement.

Flea Beach: Action Plan approved by MOT. Already cut down one danger tree. Clean-up scheduled in the next couple of weeks. Seeking approval for a planting plan and signs with flea beach rules. Dominique reports. Need a planting and Work Party in the coming months. Also, Michael reported on Lot 113 which was donated to the Society with an environmental covenant placed on the parcel.

7. New Business

Fundraising:

Westaway - John Walls reported on progress in reaching agreement with Peter Westaway of the Westaway Foundation. We are now looking at a 3 year agreement rather than 10 years. The discussions are ongoing.

Federal Grant application - we have applied for a federal grant of \$25,000 for communications including: revision of website to make it bilingual, social media, interpretive brochure, panels and signage, directional signage, educational and interpretive videos, virtual tour of the light station building and site, archives for site, 3 outreach programs for the 1st Nations/Community and on-site visitors.

8. Adjournment

Motion to Adjourn

John Walls/Bill Parkes

CARRIED

The meeting adjourned at 4:03 p.m.