

**Sheringham Point Lighthouse Preservation Society  
General Meeting, May 27, 2018**

1. President Michael Galizio called the meeting to order at 2:00 p.m. and welcomed those in attendance. Executive members present were: John Walls, Bill Parks, Terri Alcock, Bill Turner, Bonnie Arden, and Site Manager - Dominique Bernardet, in addition, there were 7 Society Members also in attendance.
  
2. Adoption of Agenda  
**Motion to adopt the agenda as presented.**  
**Ian Fawcett/Jill Foweraker /Ted Jones                      CARRIED**
  
3. Adoption of Minutes  
**Motion to adopt the minutes of the August 27, 2017 meeting.**  
**Diane Dieter/Elanie Bruton    CARRIED**
  
4. Correspondence
  - Letter from the office of Senator Patricia Bovey forwarded by email from Senator Nancy Green. “Thanks for update and photos on the restoration. Well done and congratulations. Pleased to let us know that Senator Bovey agreed to take the LH file left by Pat Carnie. Has a summer home on the island, would like to visit.”
  - Note from the office of Randall Garrison, written by Shamus Wolf. A thank you for the update and photos.
  - Canadian national defense back and forth on how they can use the property for training. Want to keep helicopter far enough away from the lighthouse, at least 10 meters. They’ve been known to use it without permission. Don’t anticipate using it more than a few times a year. We want at least 48 hours notice. They run the helicopter by the beach and practice repelling out of helicopter. Are we compelled to do this? No but want to do it with limits and controls. Renewed every year. Will have impact once we’ve done landscaping, need to plan what to plant in that area. Working on indemnification. Current agreement for 2018. Will work on 2019. Can people visit while they train? Depends what they are doing.
  - Article in the Rural Observer by John Walls, Front page photo Rural Observer was otters taken by John Walls.
  - Westshore voice news article
  - SNM Article — about the otter release and another post in same publication about recycling at Shirley Delicious
  
- John Walls, update on Stoked Pizzeria, they will sell LH products and they will give us 100% of the profits
  
- Box of the metal LH artwork missing from a previous function. Looking for the box.

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- John asks if we have any money to hire a contractor to come in and remove a broom. We've focused on the restoration. Need to look at what we can do to prevent it becoming a bigger problem. Will focus on the efforts to do that going forward incrementally.

5. Treasurer's Report

The Balance sheet for 2017 was presented and discussed – see attached.

**Motion to adopt the 2017 Balance Sheet.**

**Bill Parks/Ian Fawcett**

**CARRIED**

The 2017 financial report through May 18, 2018 was presented and discussed – see attached.

**Motion to adopt the financial report as presented.**

**John Walls/Terri Alcock**

**CARRIED**

6. Old Business

**President's Report -**

*A. Review Site Status, restoration, trail, fence, access, access-road.*

Moving quite quickly. All the rust has been scrubbed off. Dome is copper. Weather Vane is rusted and corroded. Looking at cutting it out taking it in to clean it up enough for it to be functional. Three coats of paint, then window replacement, then finish painting once scaffolding is down. Hoping to be done within about 10 weeks. Then move onto paint the tower. Concrete work all done. Lots of places where the concrete was starting to fail. Reinforcing bars were installed in a couple places. Anticipate completion by mid-summer.

John Walls is so impressed with how this has kicked into gear and gotten going.

Q; about Ongoing maintenance?

Ian's expectation is that once we get it into shape, we will maintain it in cycles. Repaint every ten to fifteen years. Annual maintenance would be monitoring and should be reflected in the budget each year. Quite manageable if we keep on top of it.

Ted suggesting secure donation box. Online survey done last summer was would you pay a fee for visiting. 90% said yes. Some discussion about the pros and cons of putting a donation box on site. No firm decision made.

*B. Lighthouse Museum Items Storage and Repatriation.*

Project an unbelievable success, thanks to Bill Parks and Dom for all they did to make it happen. Thanks to all the folks at the Sooke Region Museum for their help making it all happen.

Bill Parks presented photos. Most of the gear has been moved to Otter Point Storage. Equipment is: Pressure tank, fog horn, compressor, fresnel lens, pressure gauge and control panel, foghorn.

Bill has learned that Shirley fire chief, Marty has the winch belonging to the lighthouse. John to follow up. Ian made contact with an expert in the states who knows how to put together and restore Fresnel lenses.

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*C. School Ambassador Program.*

Ian presented. Create an online book for each class. Can purchase online, fundraiser for kids. Sheringham Point Lightkeeper program. Have to have visited, done something to help the lighthouse (Picture or story). Appointed as lightkeeper, get a certificate. One job is to tell friends and family why lighthouse is important. Engage kids in an ongoing way. Through kids to their families. School would like to support this initiative on an annual basis.

*D. By-Laws/Constitution Review*

New Societies Act went in to effect last year. Is now a requirement all Societies have new By-Laws and Constitution. Will post on website. Need folks to participate. Will have a motion in new business to adopt a draft. (draft passed out for review) Give enough time for input and then formal adoption at Sept AGM. Process needs to be completed by November and so must be adopted at Sept AGM.

*E. Insurance/Preservation and Maintenance*

Two insurance policies, liability insurance and site insurance. One policy by Volunteer Canada via AON Insurance and the site insurance is underwritten by Ecclesiastical and the agents are Megson/FitzPatrick. More details passed out and made available at the meeting.

*F. Oral History Project/History Book Update*

Linda Bruton helping as Committee Chair for the Oral History, Archives and New history book is virtually done. Authored again by Rebecca Quinn with help from Terri and Elanie. National cost sharing grant used to pay for part of the printing. Money set aside in the budget to cover the printing. Noella LeDrew is completing the graphics and design - Rebecca adding photos and last minute photos, etc. All we need to do now is print it. Have not yet finalized the cover.

*G. Westaway Foundation Update*

John Walls presented an email from Mr. Westaway, he's coming back to Victoria. August 8<sup>th</sup> or 9<sup>th</sup> site visit.

Renovation will not be completed, so we can arrange a site opening at a later date. However, at this visit Board will show him what has been spent and raised. Goal being to position it as such that he sees the progress, our contributions and that he knows we need the money to complete. Send progress report, and confirm members for the visit.

*H. Website Update/Social Media*

\$100 expenditure a month in google grants thus providing \$10,000 per month in grant to the Society for "adwords" and other promotions on Google. Posting on Facebook and Twitter. If someone could develop a blog. Ian can provide running commentary.

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*I. Access Issues*

Someone from Rick Hansen Foundation came out to assess accessibility, will discuss further at AGM.

*J. Other Items of Interest*

Senator Bovey wants to visit the Lighthouse - might try to combine with Westaway - if not ,a separate visit to educate her as to the progress, operation of site and Society.

Orca Monitoring: New hydrophones installed. More information to be provided. Need to install and activate WiFi for camera as well as Orca monitoring. Thanks to Paul Cottrell for all the work at the site and all over to protect and preserve the whales..

*Note attached President's report for further information on restoration, and other details on various items presented at the meeting.*

7. New Business

Michael opened the floor for a motion from Diane Dieter regarding the By-Laws and Constitution:

**A. Motion: In compliance with the 2016 changes in the provincial Society Act, I move that we adopt for discussion and review the preliminary amended by-laws for the SP Lighthouse Preservation Society and further we adopt for discussion and review the Constitution as read.**

**I further move that both drafts will be posted for discussion on the Society website no late than one month from today and a final version posted on the Society website prior to the Annual General Meeting.**

**Diane Dieter/John Walls**

**CARRIED**

*Flea Beach Report: Repairs needed. Trees need to be trimmed. Clean-up and habitat restoration in progress.*

*Extending Social Media: Need help with guest bloggers, etc. Need help posting photos, etc.*

*Grants and Fundraising: Short discussion on grants and fundraising activities.*

8. **Motion to Adjourn at 3:00pm**

**Ted Jones/Bill Turner**

**CARRIED**